

Halls, Cemeteries & Allotments, 20th May 2024, Current Committee Projects & Priorities 2024/25 and beyond

Completed Projects:

Corn Exchange	Internal decoration - Gallery Room, Café/Bar & stairs costing £4,993
Corn Exchange	Additional storage cupboards recently created to try and accommodate furniture such as tables and chairs and move them from view
Burwell Hall	Heating system upgraded – final cost £31,729
Burwell Hall	Blinds installed in the hall costing £2,250
Burwell Hall	Ladies & Gents toilets refurbished costing £13,152

Projects In Progress:

St Mary's Church Wall	As a Closed Churchyard the Town Council has some maintenance responsibilities. EMR 376 has been set up to provide for the health & safety works required on the perimeter dry stone wall. The funds currently stand at £35,000. Officers are currently waiting on a faculty from the Diocese to progress phase 1 of these works.
Memorial maintenance	The Council has an obligation to carry out periodic inspections in the cemeteries and closed churchyard and sets aside funds each year in an EMR 318. The current balance as of 31 st March 2023 was £20,974. Historically the testing has been contracted out, however the Operations Manager is keen to do this using the inhouse team who have undergone the specialist training.
Corn Exchange	Door Entry system agreed by full Council – Officers just refreshing the quote to include linking to the fire alarm.

Projects in Preparation Pool/Part or Unfunded:

Cemetery Access Rd	This relates to Windrush Cemetery and setting aside funds to be able to provide for an internal road when/if the entrance off Cogges Estate is agreed as part of the Witney East development. EMR A/c 327 currently stands at £120,853.
Madley Park Hall	A contingency for repairs under the Landlord obligations is provided for in EMR 329 which now stands at £15,980. The lease is in the process of being renegotiated; there is a major issue with the dividing wall/doors which Officers are currently looking into.
Tower Hill Cemetery	Being an old Victorian cemetery with two Chapels a EMR 362 £21,500 is set aside to keep these historic buildings in good order, stop them falling into disrepair. £5,000 of which was agreed to appoint professionals to come up with an options appraisal. This has not been progressed yet.
Corn Exchange	An EMR 363 £41,831 is held for the replacement of the Lift in the Corn Exchange as and when it fails/needs replacing.
Langdale Hall	Budgeted £10k for external repairs under landlord responsibilities and to improve energy efficiency rating
Burwell Hall	Officers are currently obtaining quotes for the installation of CCTV and updating the intruder alarm system.
[There is a separate EMR for the Burwell Recreation Ground changing rooms at a/c 368 – under the management of the Parks & Recreation Committee].	